

**2017-2018 Rockdale County Public Schools  
Parking Application, Agreement & Release**

(If you are applying by mail, all information must be completed and received by the school before July 9<sup>th</sup> along with a self-addressed, stamped envelope. Failure to fully complete the application will result in delaying the application process.)

Student Name: \_\_\_\_\_ School \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Homeroom: 12<sup>th</sup> Grade \_\_\_\_\_ 11<sup>th</sup> Grade \_\_\_\_\_ 10<sup>th</sup> Grade \_\_\_\_\_

Parking Decal # \_\_\_\_\_ (To be assigned by school administrator)

Tag Number \_\_\_\_\_

Description of Vehicle: Make \_\_\_\_\_ Model \_\_\_\_\_

Color \_\_\_\_\_ VIN \_\_\_\_\_ Driver's License # \_\_\_\_\_

Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_

I have read and understand the rules and regulations for parking on campus as outlined in Rockdale County Public School's Traffic and Parking Control (copy attached). I agree that upon receipt of a parking permit, I will park at my own risk and understand that the school or board of education cannot be held responsible for my vehicle. I further understand that parking on campus is a privilege and that I must obey the rules and regulations in order to retain this privilege.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Both signatures are required before a decal can be purchased.**

Completed application consists of: (all items below must be complete to process application)

\_\_\_\_\_ Cash, Check (payable to Heritage) or Money Order for \$50.00

\_\_\_\_\_ Completed and signed application by both parent and student.

\_\_\_\_\_ Copy of valid driver's license and current insurance card.

\_\_\_\_\_ Copy of current **Rockdale County** tag receipt. (All vehicles, regardless of owner, are required by law and RCPS Board policy (see item #2) to have a Rockdale tag.)

\_\_\_\_\_ Copy of current **gas or electric bill**, complete front and back showing service location and billing address.

\_\_\_\_\_ Verification that student is on track to graduate and has no outstanding school debts.

## Rockdale County Public Schools Traffic and Parking Control

The Rockdale County Board of Education provides transportation for students to and from the school to which they are assigned based on residence. Since student transportation is provided, the operation of a motor vehicle by students on campus is a privilege. **Academic progress is the most important aspect of high school attendance and, therefore, students must meet minimum academic standard to earn this privilege.** Parking spaces for student are provided at each of the three high schools. In order to be eligible to park on school property, the following conditions must be met:

1. High school cumulative GPA of 1.5 or higher.
2. Pass a minimum of five (5) subjects each semester.
3. Be on track for graduation.

Parking permits will be issued at the beginning of each school year, however, **grades will be reviewed each semester and parking privileges will be revoked if above eligibility criteria are not met. Also, any student with five unexcused absences or tardies will be subject to suspension or revocation of parking privileges.**

Retention of the privilege to drive and park on school property is based on compliance with state motor vehicle laws and Board policies and regulations governing students. Violation of these laws, policies, and regulations will result in loss of the privilege of operating a motor vehicle on campus and other discipline actions, as appropriate.

### **The following regulations will be followed in the implementation of the Board of Education's policy on traffic and parking control:**

1. Operators violating regulations, policy, or laws may have their vehicles impounded at the owner's expense.
2. All student motor vehicles parked on campus of any high school in the Rockdale County school system shall be officially registered with the high school and have a valid Rockdale County license tag registration.
3. **Registration of a vehicle shall be evidenced by the issuance of a specific parking permit, which shall be affixed to the left-lower side of the driver's window (no tape).**
4. A fee of \$50.00 will be charged to cover the cost of the parking decal and security lot parking attendants. Rockdale County Board of Education shall not be responsible for any loss or damage to vehicles or personal items.
5. An additional parking decal may be issued to a student upon payment of a fee, provided the student furnished a note signed by the parent or guardian certifying the student's original car having the decal affixed has been sold or otherwise disposed of.
6. Parking will be provided only for students having decals affixed to vehicles. Unauthorized vehicles (including those having expired decals) will be impounded at the owner's expense.
7. Any student desiring to park a vehicle on school grounds will present a completed copy of the Parking Agreement and Release Form as a preliminary to receiving a parking decal.
8. The school principal shall have the authority to assign specific vehicles to specific parking locations for safety and vehicle control.

9. Issuance of parking permits will be a function of the individual high school. The total program of parking and traffic control at each school is thus under the jurisdiction of the school principal.
10. Parking of a vehicle not officially registered with the school must be arranged with the principal IMMEDIATELY upon arrived at the school. A temporary permit may be issued for short-term use if space if available.
11. Upon arrived at school, all vehicles are to be parked according to the marked spaces and students will enter the building. No loitering in parking areas will be allowed.
12. Vehicles must be parked only in designated parking lots. NO vehicle is to be driven or parked on playing fields, lawns, fire lanes, delivery zones, adjacent or neighborhood streets, or other such areas not intended for regular vehicle use.
13. On such motor vehicles as are approved for operation on streets and highways by the Department of Public Safety may be operated on a school campus.
14. **The maximum speed limit for motor vehicles on any school campus is 15 MPH.**
15. Failure to abide by any regulation or policy of the Rockdale County Board of Education or any state law regarding vehicle operation may result in loss of the privilege of operating a motor vehicle on campus. When the privilege is lost, the permit will be removed from the vehicle. There will be no refund of any portion of the fee charged.
16. Determination of disciplinary action for any violation will be the responsibility of the school principal. The administration of disciplinary action will be conducted with the same caution as those administered for violation of any other school rule(s).