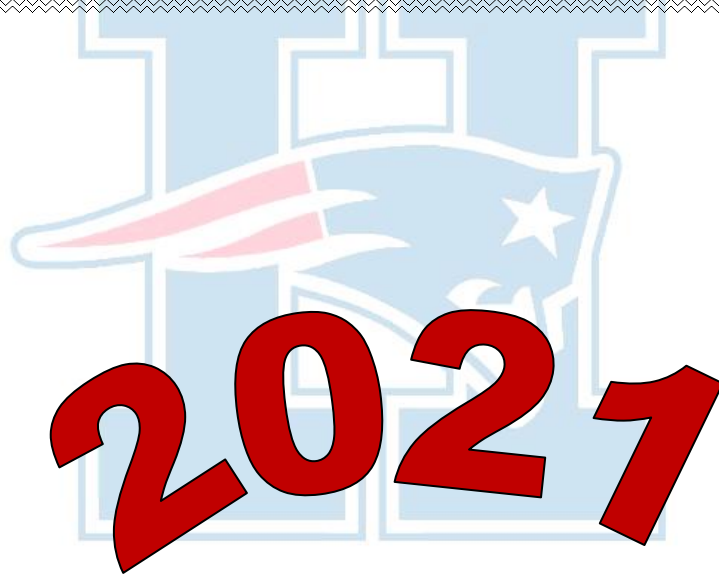


HERITAGE HIGH SCHOOL

Senior Activities and Commencement



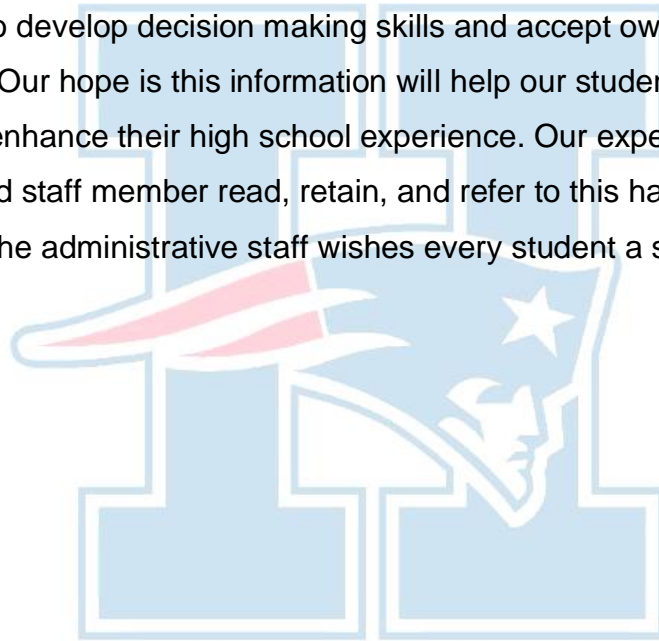
Handbook and Guidelines

Principal's Message

Welcome to Heritage! We are excited and looking forward to an exciting and productive school year. This handbook is specific to Heritage High School and supplements the Rockdale County Board of Education Handbook. This is just another tool we have prepared with hopes of providing HHS students, parents, and staff with information that is needed for a successful educational experience. As administrators, our primary responsibility is to provide a safe and orderly school environment that is conducive to student achievement. Our expectations are high for all those associated with HHS; therefore, this handbook supplement addresses some of the expectations we deem important.

High school is a time where teenagers begin to transition into young adults. It's a time when teens learn to develop decision making skills and accept ownership and responsibility for their decisions. Our hope is this information will help our students make informed decisions that will enhance their high school experience. Our expectation is that every student, parent, and staff member read, retain, and refer to this handbook during the school year. I, along with the administrative staff wishes every student a successful and amazing school year.

S.E.T. the Stage,
L. Richards
Principal



SENIOR ACTIVITIES AND COMMENCEMENT **HANDBOOK AND INSTRUCTIONS**

Dear Senior and Parents/Guardians:

Congratulations! June 10, 2021 is the date you and your senior have been looking forward to for years. The administration, senior class advisor and sponsors have compiled this booklet to provide both seniors and parents with pertinent information helpful in the graduation process. Please carefully read the entire booklet which contains instructions and dates for events, instructions for senior clearance, information about textbooks, commencement attire, and information from counseling. If you have any further questions about senior activities or graduation contact Ms. L. Benton lbenton@rockdale.k12.ga.us.

ACADEMIC RESPONSIBILITIES

As seniors become more excited, teachers, counselors and administrative staff would like to emphasize the importance of continuous academic progress. Many seniors have been infected with “*Senioritis*” and feel that because they have already been accepted to an institution of higher learning, they do not have to put forth any more effort. Please stress to your student that final college acceptance is contingent upon satisfactorily completing all graduation requirements. They must continue to work at their full potential in order for their final transcript to reflect an academically successful senior year.

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Heritage High School 2021 SENIOR CLASS DUES INFORMATION

SENIOR CLASS ADVISOR

Ms. L. Benton
770) 483-5428 ext. 27157
lbenton@rockdale.k12.ga.us



SENIOR CLASS DUES

Patriot Package- \$300 (full payment by October 31--\$270)
Basic Package \$150

All dues will be paid online via the HHS webpage.

EXPENDITURES

Class of 2021	
Basic Package \$150	Patriot Package \$300 Early bird \$270 if paid by 10/31
Official Senior Shirt Senior Lanyard Senior Mask Senior Breakfast Yard Sign Cap/Gown Diploma Graduation Costs	Official Senior Shirt Senior Lanyard Senior Mask Senior Breakfast Yard Sign Cap/Gown Diploma Graduation Costs Senior Hoodie Senior Tumbler Senior Joggers (pants) Personalized Senior Blanket Personalized Senior Jacket Personalized Senior Yard Sign
All dues include a \$3 fee pbis fee. Students with shirt/hoodie/jacket with sizes larger than XL will need to pay an additional \$5 per item	

CONDUCT

Students are expected to be on their best behavior at all events and during school. School administration has the right to prohibit a student's participation in an event for inappropriate behavior.

Important Dates

Monday, August 31, 2020

Senior dues payment 1: Basic \$50, Patriot Package \$100

Thursday, September 19, 2020

Senior Transition Night
6:00
(link will be available on HHS webpage)

Wednesday, September 30, 2020

Senior dues payment 2: Basic \$50, Patriot Package \$100

Friday, October 30, 2020

Final Senior Dues Payment Basic: \$50
Patriot: \$100

November 2020

Georgia Apply to College Month

Dates: Now – January 3, 2021

Prom Ticket Price:
HHS Student: 85.00 Non-HHS Student: \$100.00

Dates of Ticket Price Increase:

Monday, January 4, 2021

HHS: \$100.00 Non-HHS: \$110.00

Monday, February 1, 2021

HHS: \$110.00 Non-HHS: \$130.00

Monday, March 1, 2021

HHS: \$120.00 Non-HHS: \$150.00

Monday, March 29, 2021

HHS: \$130.00 Non-HHS: \$170.00

*****NO TICKETS WILL BE SOLD ONLINE AFTER FRIDAY, APRIL 16TH*****
*****NO TICKETS WILL BE SOLD IN PERSON AFTER FRIDAY, APRIL 9TH*****

Saturday, May 1, 2021

Prom
Ventanas
275 Bakers Street
Atlanta, GA 30313
Saturday, May 2, 2020
8:00pm-11:30pm

M-F, May 24-28, 2021

Senior Week

AP EXAM SCHEDULE

May 6, 2021	US History Exam
May 3, 2021	US Government and Politics Exam
May 5, 2021	AP Literature Exam
May 14, 2021	AP Biology Exam
May 7, 2021	AP Chemistry Exam
May 5, 2021	AP Physics 1
May 4, 2021	AP Calculus Exam
May 10, 2021	AP Macroeconomics Exam
May 13, 2021	AP Statistics Exam
May 7, 2021	AP Art and Design Exam
May 24-28, 2021	Finals Week
T-F, June 1-4, 2021	Senior Finals

Sunday, June 6, 2021

TBA , 2021

TBA, 2021

Baccalaureate

TBA

Graduation Practice

Heritage High School

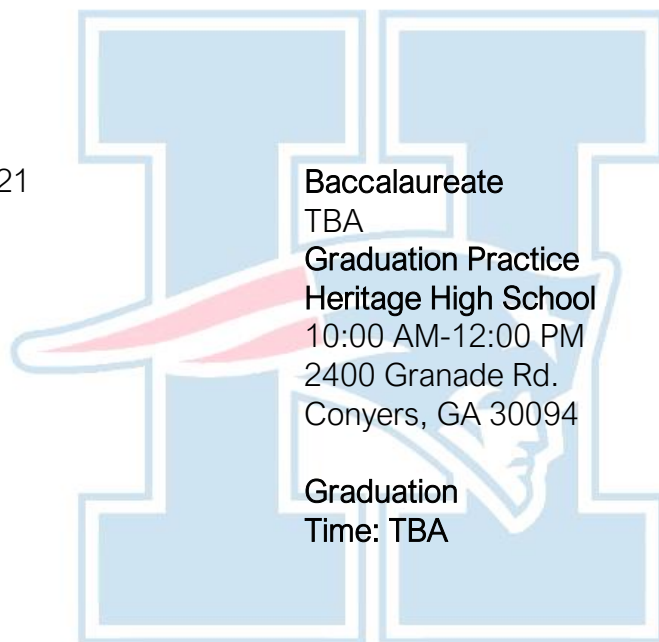
10:00 AM-12:00 PM

2400 Granade Rd.

Conyers, GA 30094

Graduation

Time: TBA



SENIOR & COMMENCEMENT SEASON ACTIVITIES

Listed below are commencement season activities and instructions.
Plan to attend all practices. Do not be late or plan any activities during practice times.

DECISION DAY, FRIDAY APRIL 30, 2021

The Senior Assembly is a time for the seniors to bid farewell to the Heritage Family. Seniors will wear shirts that are indicative of their next level decision (College, Military) The seniors will pass the Senior Class president will pass the torch to the Junior Class President making the next class the new leaders of the school, there may be a senior skit and the senior class slide show.

Students in danger of not graduating will not participate in Decision Day.

Students must be cleared prior to the ceremony.

Students MUST submit their acceptance letters to Ms. Benton in D119, by 3:30 on April 29, 2020

Time: 9:00 am

Location: Gymnasium

Seniors arrival time: 8:00 am

BACCALAUREATE / SUNDAY June 6, 2021

This Pre-Graduation ceremony celebrates the commencement season with song, acknowledgements and words of encouragement to the graduating class. Although not an official graduation, seniors will wear commencement season attire. The ceremony is not mandatory and will last about an hour.

Time: TBA

Seniors arrival time: TBA

Place: Heritage Hills Baptist Church
2987 GA-212, Conyers, GA 30094

Attire: Full Cap & Gown Attire

Last Day for Seniors: TBD

COMMENCEMENT (GRADUATION) CEREMONY

TBA, 2021

Time: **TBD**

Seniors Arrival time: **TBD**

Place: **TBD**

Commencement Ceremony Practice

(Mandatory Attendance. Please don't plan anything during this time):

TBD (Seniors are not allowed to leave practice early)

Commencement Attire: Full Cap & Gown Attire (See Senior Assembly attire description)

Attire Note: For all commencement exercises, caps must be worn straight with no additional attachments or decorations. Only school provided accessories such as honor stoles, honor cords, medals and tassels will be accepted as official attire. Students must leave all personal items with a family member.

Guest/ Student behavior expectations: Because this is a dignified, serious ceremony we ask that students, as well as family, and all guests behave respectfully. Students will be allowed to walk across the stage only. Dancing, shouting, and any other outrageous behaviors are highly prohibited and will result in the removal of the graduate from the ceremony and the delay of distribution of the graduate's diploma and or transcript. Security will be on site to ensure protection of all guests and will remove any unruly guests, including graduates. We ask that parents not bring noisemakers or create excessive applause in order to show respect for the names called of all graduates. Please do not bring any items such as balloons that will obstruct the view of others. Only guests with permits will be allowed in designated area for special needs guests. Do not approach the graduates while in line during processional or recessional. Guests may meet the graduates in the courtyard outside of the gym in the parking lot after recessional.

Guest Ceremony Etiquette:

Children are not allowed to run up and down the bleachers

Prolonged cheers are discouraged. This may keep another family from hearing their child's name.

Seating: Tickets are not required for this event; Seating is stadium style and is on a first come first serve basis. Guests are encouraged not to hold seats. In the event of rain, the graduation will be moved to an indoor venue. Should this happen, information will be sent out to the graduates via social media and our Heritage Webpage by 8:00 am the morning of graduation.

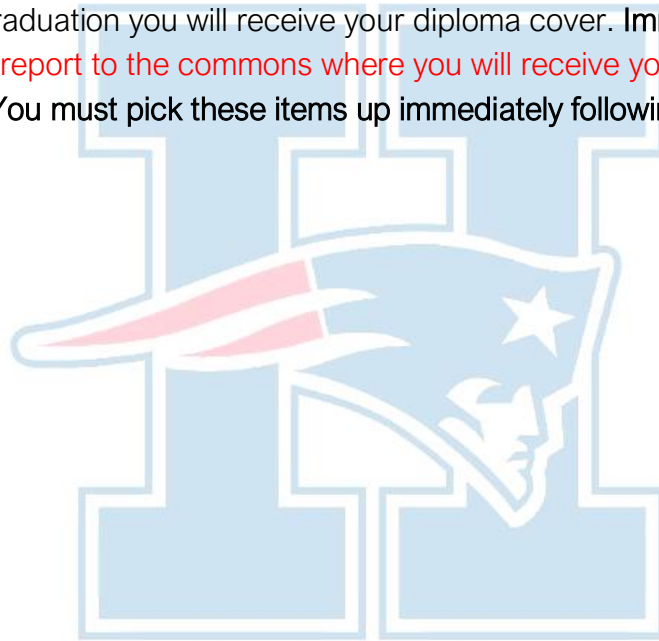
Tickets-WILL ONLY BE USED IF ALTERNATE VENUE IS NEEDED!

If an alternative venue is needed, students will be notified by 8:00 on graduation day.

Graduates will receive 10 tickets for family and guests. Tickets will be distributed to families during final graduation practice on **TBD**. Families requiring additional tickets may contact Ms. Benton who will distribute extra tickets according to availability. Families who do not need all 10 tickets may surrender extra tickets to Ms. Benton or may give them to a family who needs them. No tickets will be provided on the day of graduation. Special seating permits will be distributed at graduation practice to students with a completed request form.

Parking: The parking lots get full fast on graduation day. Carpooling is seriously encouraged. Park in designated areas only. Do not block cars in their parking spots.

Diplomas: During graduation you will receive your diploma cover. **Immediately** following graduation, **you will report to the commons where you will receive your actual diploma and three sealed transcripts.** You must pick these items up immediately following graduation.



Commencement Season Attire

Ladies:

- White dress or skirt and top combination. Collar of dress must not be seen above collar of gown. If your dress is longer than the gown—pin it up.
- Wear a cool dress; it gets hot out there.
- Wear shoes you can stand in for long periods of time...
- To ensure that cap fits properly, hairstyles must allow for proper fitting of cap not leaning to front, back or side (*According to tradition. No up do's. Simple and conservative is best*)

Gentlemen:

- Solid white dress shirt
- Black or dark blue tie
- Black or navy-blue dress slacks
- To ensure that cap fits properly, hairstyles must permit the cap to fit flat and not slanted to the back, side, or front

No decorations can be worn with the cap or gown except those provided by the school. Please read instructions included in the gown packet to attach the collar. (Each gown is provided stickers to attach the gown, however, pins work best.) At no time during these ceremonies (Pre-Graduation Ceremony, or Graduation) may shorts, sneakers, Timberlands, sandals, and etc., be worn.

IF IN DOUBT, PLEASE DO NOT WEAR IT. Students dressed inappropriately will not be allowed to participate in the ceremonies.

DIRECTIONS

Directions to **THE BACCALAUREATE**—Heritage Hills Baptist Church

From HHS: Start out going SOUTH on Granade Rd. (turning left out of the front of the school)
Turn right onto Highway 138/GA-138
Turn right onto Highway 212/GA 212
Drive .41 miles and the church will be on your right

SAMPLE ONLY ANNOUNCEMENT:

This may be used to have your own announcements printed.

The Senior Class
of
Heritage High School
Announces the
Commencement Exercises

TBD

Two thousand and twenty-one

At TBD

at

TBD

Pre-Commencement Exercises
Sunday afternoon, June seventh
Two thousand and twenty-one

TBD

Heritage Hills Baptist Church
2987 GA-212,
Conyers, GA 30094

SENIORS' TO-DO LIST

HERITAGE HIGH SCHOOL CLASS OF 2021

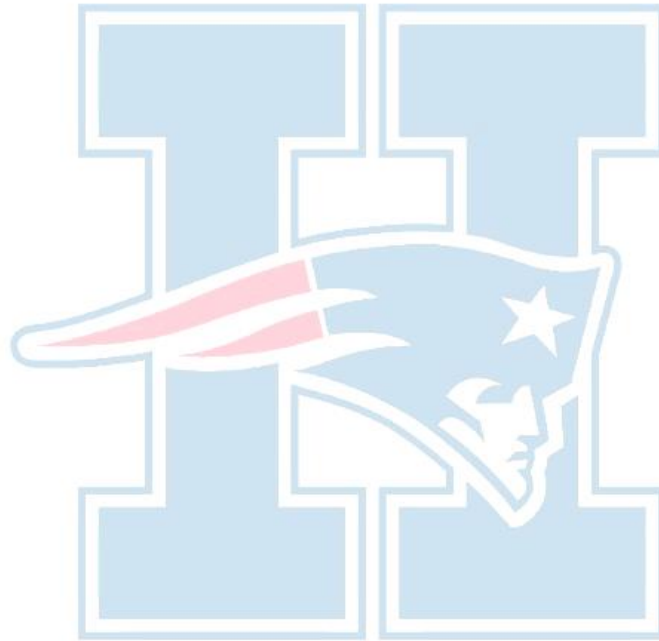
- ☐ REGISTERED FOR OR HAVE TAKEN THE SAT/ACT/ASVAB
 - Fee waivers available for students who qualify.
- ☐ APPLIED TO 3 to 5 COLLEGES
 - See Mrs. Seeley to send transcripts during application process
- ☐ CREATED AN ACCOUNT ON
 - hhscollegecareercenter.com
 - actstudent.org
 - collegeboard.org
 - gafutures.org
- ☐ ATTENDED A COLLEGE FAIR/open HOUSE
- ☐ REQUESTED A TRANSCRIPT
- ☐ UPDATED IMMUNIZATIONS
 - Check w/the college and health dept.
- ☐ LOGGED ON TO THE FAFSA
 - WWW.FAFSA.ED.GOV
- ☐ COMPLETED AN ONLINE NCAA APPLICATION
 - ATHLETES ONLY!!!
- ☐ APPLIED FOR SCHOLARSHIPS
- ☐ REQUESTED LETTERS OF RECOMMENDATIONS FROM YOUR TEACHER/COUNSELOR
 - Two weeks notice
- ☐ CREATED A RESUME
- ☐ MET W/GRADUATION COACH (Mrs. Seeley)
- ☐ PAID SENIOR DUES IN FULL
- ☐ GRADUATE!

FINAL TRANSCRIPTS

In your Diploma envelope there will be three sealed official transcripts for you send to the schools of your choice.

When you pick up your diploma after graduation, be sure that your transcripts are in there.

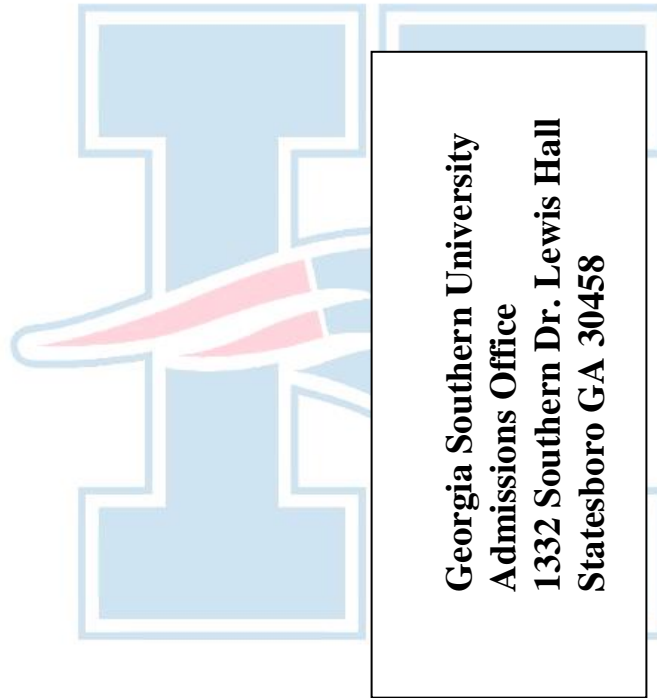
Do not open the sealed envelopes!





(How to address your Envelope for a Transcript)

Senior Name
5026 Great Meadows Rd.
Conyers, GA 30094



Georgia Southern University
Admissions Office
1332 Southern Dr. Lewis Hall
Statesboro GA 30458